

BEAR VALLEY UNIFIED SCHOOL DISTRICT
MINUTES OF A REGULAR BOARD MEETING
HELD ON JULY 20, 2011, SCHOOL DISTRICT OFFICE

Present: Mr. Paul Zamoyta
Mr. Randall Putz
Mrs. Beverly Grabe
Dr. Kenneth Turney
Dr. Al Waner

Absent: None

Also Present: Mr. Kurt Madden
Mr. Tim Larson
Mr. Walter Con
Mrs. Bonnie South
Mr. Mike Chatham
Ms. Theresa Regan-Blood
Ms. Kathy Campbell
Ms. Helen Walsh
Ms. Arrissia Owen, Grizzly

President Zamoyta called the meeting to order at 5:16 p.m.

Open Session

All present participated in a Moment of Silence and the Pledge of Allegiance.

Mr. Madden noted Agenda Item 12-a–Proposal for BVUSD Strategic Planning Process will be a discussion item rather than a voting item. President Zamoyta called for a motion to adopt the Agenda for this meeting. Motion by Dr. Turney to adopt the agenda for this meeting with the above noted change by Mr. Madden and to include an addendum. Second by Dr. Waner. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Agenda
Adoption
M11-12-016

President Zamoyta called for Public Comment on Closed Session Agenda Items. Hearing no request to make public comment, President Zamoyta adjourned the meeting to a Closed Session at 5:20 p.m.

Public
Comment

Student Personnel Item #10-11-029.

Closed
Session

Pursuant to Government Code 54957. Public Employee Employment.
Title of Position: Assistant Principal.

President Zamoyta called the meeting back into Open Session at 6:34 p.m.
All present participated in a Moment of Silence and the Pledge of Allegiance.
President Zamoyta reported no action was taken during the Closed Session.

Open
Session

President Zamoyta called for a motion to approve the minutes from June 16, 2011. Motion by Dr. Waner to approve minutes from a Special Board Meeting held on June 16, 2011. Second by Mr. Putz. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Minute
Approval
M11-12-017

President Zamoyta called for a motion to approve the minutes from June 22, 2011. Motion by Mrs. Grabe to approve the minutes from a Board Workshop Meeting held on June 22, 2011. Second by Mr. Putz. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-018

Mr. Madden recognized Soroptimist International of Big Bear Valley and expressed appreciation to them for all they have done plus the most recent donation for the surveillance system at Big Bear Middle School. Mr. Madden expressed how their donation has opened the District's eyes to the needs of security at sites. We will have professional signs made for Big Bear Middle School to let everyone know the surveillance system was donated by Soroptimist. In addition, Mr. Madden would like to attend a Soroptimist meeting on behalf of BVUSD. When the signs are complete, we would like to have a picture taken at the front of the Middle School to showcase the generosity of Soroptimist. Cabinet and Board Members each expressed their appreciation to the Soroptimist Members who were present at this meeting. Ms. Campbell stated it is phenomenal the people in the community that support them and also work with them. Ms. Campbell explained a program where girls work with horses and learn the respect they show the animals relates back to people. Soroptimist is working on starting a program for Middle School boys similar to the Camp Girl Power. Ms. Walsh spoke about Camp Girl Power and how it started with Middle School girls; now they have expanded to the High School. It is their plan to continue to expand that program at the High School as Middle School students move on. Ms. Reagan-Blood stated Mr. Con deserves credit for the surveillance system at the Middle School. Mr. Con went to the Soroptimist and asked if there was a possibility of money for a surveillance system. This system fits with Soroptimist's project. Without a community like Big Bear, they could not raise this kind of money.

Recognition
Section

President Zamoyta opened the Hearing Section for Public Comment at 6:50 p.m. Hearing no request to address the Board, President Zamoyta closed the Hearing Section at 6:51p.m.

Hearing
Section

Board Member Comments:

Dr. Turney gave Kudos for the magnificent fireworks show. Mr. Con will pass this on to members of Rotary.

Information
Section

Superintendents Comments/Calendar:

Mr. Madden reviewed the calendar and asked if there was one Board Member who would like to say a few words during the welcome at the District Summit. It was determined through a Board Consensus that President Zamoyta would say a few words during the welcome at the District Summit.

Mr. Madden provided a report from a meeting with Mr. Chatham, Mr. Larson, Mr. Con, and Mr. Bunatao regarding Technology. This meeting brought a realization to what is going on with technology and where we could go with our technology plan. As we look at this priority, we need to look at the funding being sophisticated. Professional Development will play a role in bringing teachers into technology. Mr. Madden discussed the website and the possibility of bringing the County in. This group will meet again in three weeks. Mr. Madden complemented Mr. Chatham and his team as well as Mr. Con and Mr. Larson.

Mr. Madden explained how SB614 really has to do with the Whooping Cough vaccine. We will honor that and give our students a 30 day extension; at the same time, we will continue to try to get 98-99% of our students compliant and ready to go by August 1, 2011.

Mr. Madden reviewed the Site Showcase Presentations.

Mr. Madden reviewed achievement which included school enrollment, API, State Ranking, and Similar School Ranking. We did not include ADA as we want to look at it closely with Mrs. Oymaian. Roughly, our ADA is about 94.5%.

Mr. Madden reviewed Child Nutrition and noted we serve about 400 breakfasts and 1600 lunches per day and what we serve is healthy.

Mr. Madden noted our Transportation Department drove 150,636 miles and provided 38,784 rides during the 2009-2010 school year.

Mr. Madden reviewed facilities including the total square feet and acres our District covers and noted our Maintenance and Operations Department has six Utility Workers; CASBO notes a District our size should have 9.5 Utility Workers.

Mr. Con provided an update on the eleven current Summer Construction projects as well as provided information on what is coming up for 2012. Mr. Con noted a change order he authorized for \$23,571 which the Board will see on a future agenda. Regarding 2012, Mr. Con provided the Board with the remaining funds in Measure Q and explained the replacement of the portables at Big Bear Elementary School will not be accomplished because the need has gone away. The portables were not torn down due to the housing project across the street from Big Bear Elementary School just in case we see an increase in enrollment due to the housing project. We will readdress this. The expansion of the cafeteria and media center at Big Bear High School was discussed and it was noted the next step is conceptual approval by the Board. The media center will not be as expensive because the improvements are not structural. Mr. Madden complimented Mr. Con for handling these projects. Mr. Con will pass this on to Mr. Planz.

Cabinet Report

Mr. Madden discussed the Strategic Plan process and provided a handout showing a flow chart of a strategic plan. Mr. Madden reviewed this chart and stated we need to be mindful of the direction we can go. Mr. Madden reviewed the contract from Cambridge noting the cost was \$50,000.00 without transportation plus there would be the additional cost of a venue. This would total approximately \$67,000.00-\$70,000.00. Mr. Madden worked with the County Office and they recommended Mr. Charlie Ng as a consultant. Mr. Ng has gone through the Cambridge training. Mr. Madden feels this is the individual we should go with. It is the number one priority of our District and we would like to have this process done by the October 5th Board Meeting. The proposal was included with the agenda; hard copies were provided as well. Mr. Ng's fee schedule is \$6,000.00 which includes everything on the proposal. There will be 35 to 40 stakeholders involved; Knickerbocker Mansion has been selected as the venue. Mr. Madden spoke with Mr. Mathieu at the City of Big Bear Lake and Mr. Mathieu stated the City followed a very similar process. Mr. Madden added we want this done right and we do not want to spend a ton of money, however, we want to spend enough to be done with the process by the October 5th meeting. Mr. Madden explained the planning sessions will begin at 4:00 p.m. in order to not impact the instructional day. Mr. Madden reviewed who would be included as stakeholders and how he would like to move on and meet with Mr. Ng to schedule dates and build the preliminary list of people.

Administrative Report
#11-12-002

President Zamoyta called for a motion to approve a Master Agreement. Motion by Mrs. Grabe to approve a Master Agreement between SBCSS and BVUSD for the Regional Occupational Program. Second by Dr. Turney. Discussion followed where Dr. Waner asked who monitors the ROP Program. Effective for the 11/12 school year, it will be Mr. Ghelber. Board Members commented they were not able to find an evaluation of the program. Next year it will be completed and the evaluation will be in site files. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Curriculum/
Instruction Report
M11-12-019

Mr. Con provided a handout and reviewed the Summer Project Budget for 2011. Mr. Con recommended only using Measure Q and Developer Fees and explained why nothing was coming out of Deferred Maintenance. Mr. Con reviewed add ons, fund balance, and an analysis of Measure Q, Developer Fees and Deferred Maintenance.

Business/Financial
Report #11-12-002

President Zamoyta called for a motion to approve the Summer Projects 2011 Budget. Motion by Mrs. Grabe to approve the proposed Budget for the Summer Projects 2011 and authorize Walter J. Con, Director of Business Services to execute all necessary documents associated with this project and budget. Second by Dr. Waner. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-020

Mr. Madden explained the work that was put into analyzing the Middle School surveillance system. From the surveillance perspective, in the future, we do not want to leave the elementary sites out. President Zamoyta called for a motion to accept the donation from Soroptimist. Motion by Dr. Turney to accept the donation from Soroptimist International of Big Bear Valley, Inc. in the amount of \$20,000.00 for the acquisition of additional components for the surveillance system at Big Bear Middle School. Second by Dr. Waner. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-021

President Zamoyta called for a motion to approve the Second Reading and Adoption of the 2011-2012 Bus Schedules. Motion by Mrs. Grabe to approve the Second Reading and Adoption of the 2011-2012 Bus Schedules. Second by Dr. Turney. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-022

President Zamoyta called for a motion to approve the 2011-2012 Certificated Salary Schedules. Motion by Mrs. Grabe to approve the 2011-2012 Certificated Salary Schedules. Second by Mr. Putz. Discussion followed where Dr. Waner asked if these schedules were the same. Yes they are. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-023

President Zamoyta called for a motion to approve the purchase of 110 Laptop Computers. Motion by Dr. Turney to approve the purchase of 110 Laptop Computers for teacher/instructional use and authorize Mr. Walter Con, Director of Business Services to execute all necessary documentation, including but not limited to the purchase order and contract for purchase associated with this transaction. Second by Dr. Waner. Discussion followed where the question was asked if these are going out to all Certificated Staff members. Every Certificated Staff member will receive a laptop. We are not just giving them the computers, we will provide professional development in order to have a certain level of proficiency. As visits are made to sites by Cabinet, it will be clear the amount of technology that is used. Board Members are invited on these visits. Dr. Waner requested inservice monitoring and reports made to the Board. Mr. Madden stated this will be a topic of discussion during principal evaluations. We will also get a clear vision of technology while visiting the classrooms. These laptops are compatible with white boards. Mr. Madden stated when we talk about the expectations about technology and disclose up front it will be reviewed during visits and evaluations, then they will be more engaged. These laptops will be ordered tomorrow and we anticipate rolling them out by the end of August. President Zamoyta asked if we would expect teachers to be using these after Fall break. These laptops will be integrated in to the Professional Development Plan. Mr. Chatham stated our instruction can be more targeted because we will have a uniform platform; it will be very targeted. A needs assessment is required to further monitor. We want to target the Professional Development. Mr. Putz stated there are 104 Certificated Teachers and asked if there is a plan in place to replace there laptops when they become obsolete. Mr. Madden mentioned as stated previously, we need to get much more sophisticated in our budget for technology. We need to start putting money away now for that next generation. As we go through the Strategic Plan process, we need to keep this in mind.

M11-12-024

Mr. Putz asked if there is a policy for teachers using computers at home and they process their home use versus school use. Mr. Larson stated we have this in place. They will still be held accountable to the appropriate use policy they sign every year. Because these are District property, it applies. Mr. Putz stated this needs to be handled very carefully and specifically and asked who is responsible if damage occurs while the laptop is offsite. Mr. Larson answered there is damage protection included. Mr. Madden stated this is good but it will be challenging. He will check with legal regarding a presentation on the use and misuse of technology. He will look at bringing all staff members up to date on the use of technology and what they are doing outside of school. Mr. Putz stated he is personally against money being thrown at hardware but not the training and support. Mr. Putz stated it would make him more comfortable if he could see more evidence of how we will make sure these are getting used and used effectively. He is curious if we have any standards (any State wide standards) for keeping certifications up to date; would our teachers be tested or certified in technology. Mr. Larson stated the credential has a great deal of technology attached to it. We have a very experienced staff and they are not going through the current credential; we will be doing a great deal of the training. The Technology Committee discussed training at length. We need to fill the gap of the teachers who do not know or use technology and those that do. Our goal should be that kind of training. With everyone on the same platform, we believe our training will take off. Mr. Putz asked how we will measure that we are getting value for this purchase. We will monitor during site visits; we need to be held accountable.

President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Student Personnel Item #10-11-029

President Zamoyta reviewed the reinstatement request for Student #10-11-029 to return to Bear Valley Unified School District and enroll in Big Bear High School. President Zamoyta called for a motion to reinstate Student #10-11-029. Motion by Dr. Turney to reinstate Student #10-11-029 to Bear Valley Unified School District and to allow this student to enroll in Big Bear High School. This student will be placed on a behavior contract and provided with regular interventions with a guidance counselor. Second by Mrs. Grabe. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Personnel Report
Pupil Personnel
#11-12-001

M11-12-025

President Zamoyta called for a motion regarding Public Employee Employment. Title of Position: Assistant Principal, Big Bear High School. Mr. Madden reviewed the number of applications received and the process taken to reach this point. Motion by Mrs. Grabe to employ Mr. John Fischer as Assistant Principal of Big Bear High School. Second by Mr. Putz. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Personnel Report
Mgmt/Confid.
#11-12-001
M11-12-026

President Zamoyta called for a motion to restore Furlough Days. Motion by Dr. Turney to restore all furlough days for the Management/ Confidential group and accompanying salary schedules. Second by Mr. Putz. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-027

President Zamoyta called for a motion to approve Home/Hospital Teachers. Motion by Dr. Waner to approve all certificated personnel as Home/Hospital Teachers for the 11-12 school year. Second by Mrs. Grabe. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Personnel Report
Certificated
#11-12-002
M11-12-028

President Zamoyta called for a motion to employ as Substitute Teachers. Motion by Dr. Turney to employ Carey DeLuca, Colin Schour, and Stephanie McCutcheon as Substitute Teachers for the 11-12 school year. Second by Mr. Putz. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-029

President Zamoyta called for a motion to employ a Clerk Typist, 6.00 hours per day, 193 days per year at the proper salary rate of pay. Motion by Dr. Turney to employ Dawn Panczak as a Clerk Typist, 6.0 hours per day, 193 days per year at the proper salary rate of pay. Second by Mrs. Grabe. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Personnel Report
Classified #11-12-002
M11-12-030

President Zamoyta called for a motion to employ as an Instructional Aide, 3.75 hours per day, 180 days per year at the proper salary rate of pay. Motion by Mrs. Grabe to employ Dawn Hull, Brandi Bock, and Christine Martinsen as Instructional Aides, 3.75 hours per day, 180 days per year at the proper salary rate of pay. Second by Dr. Turney. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-031

President Zamoyta called for a motion to employ as Lead Custodian, 8.00 hours per day, 193 days per year at the proper salary rate of pay. Motion by Dr. Waner to employ James Warner as Lead Custodian, 8.00 hours per day, 193 days per year at the proper salary rate of pay. Second by Mrs. Grabe. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-032

President Zamoyta called for a motion to employ as a Special Education Instructional Aide, 6.00 hours per day, 180 days per year at the proper salary rate of pay. Motion by Dr. Turney to employ Ken O'Hare as a Special Education Instructional Aide, 6.00 hours per day, 180 days per year at the proper salary rate of pay. Second by Mr. Putz. It was noted this position is at Big Bear Middle School. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-033

President Zamoyta called for a motion to Create a Part Time Data Technician Position. Motion by Dr. Waner to Create a Part Time Data Technician Position. Second by Mrs. Grabe. Discussion followed where Dr. Waner asked if this gives the District the authorization to interview. Mr. Madden explained how Mr. Chatham is wearing so many hats and that this will allow us to push forward with our student information system. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-034

Suggestions for future meeting agendas:

It was suggested the Board of Education and the Superintendent sit down and align with the Mission and Vision Statement.

Technology accountability/updates.

President Zamoyta adjourned the meeting at 8:26 p.m.

Secretary

Clerk of the Board